

constitutional rule requiring bills to be read on three several days in each house be suspended, and this rule is hereby suspended.

Passed the Senate on April 13, 1989, by a viva-voce vote; May 12, 1989, Senate refused to concur in House amendment and requested appointment of Conference Committee; May 17, 1989, House granted request of the Senate; May 28, 1989, Senate adopted Conference Committee Report by a viva-voce vote; passed the House, with amendment, on May 11, 1989, by a non-record vote; May 17, 1989, House granted request of the Senate for appointment of Conference Committee; May 28, 1989, House adopted Conference Committee Report by a non-record vote.

Approved June 15, 1989.

Effective Sept. 1, 1989.

CHAPTER 778

S.B. No. 104

AN ACT

relating to improving mail management in executive agencies.

Be it enacted by the Legislature of the State of Texas:

SECTION 1. Section 11.02, State Purchasing and General Services Act (Article 601b, Vernon's Texas Civil Statutes), is amended by adding Subsections (d) through (j) to read as follows:

(d) *It is the intent of the legislature that mail be processed for delivery as expeditiously as its priority dictates and that mail not be unduly delayed solely for the purpose of achieving a lower rate of postage.*

(e) *In order to improve state agency management of mail operations and to reduce the state's mail costs, this Act requires that state agencies of the executive branch of state government established by the constitution or statutes of this state:*

(1) *evaluate their mail operations to identify and eliminate practices resulting in excessive mailing costs; and*

(2) *develop and implement plans and programs for making the necessary improvements in such operations.*

(f) *Not later than January 1, 1990, the State Purchasing and General Services Commission shall:*

(1) *evaluate the mail operations of agencies located in Travis County to make recommendations to identify and eliminate practices resulting in excessive mailing costs; and*

(2) *establish minimum mail-management objectives and responsibilities to be carried out by offices and units of these agencies.*

(g) *Not later than April 1, 1990, the State Purchasing and General Services Commission shall develop and submit to the governor and the legislative budget office a mail-management plan which provides for:*

(1) *improving the measurement of agency mail costs, in conjunction with the United States Postal Service, including considering the use of postage meters or stamps;*

(2) *determining the advantages to agencies of using mail presorting programs;*

(3) *determining the lowest cost class of mail necessary to effectively accomplish individual agency functions;*

(4) *evaluating the cost-effectiveness of using alternatives to the United States Postal Service for the delivery of agency mail; and*

(5) *training agency personnel regarding cost-effective mailing practices.*

(h) The State Purchasing and General Services Commission shall:

(1) establish programs to implement the plan prepared under Subsection (g) of this section, including standards for receipt, delivery, collection, and dispatch of mail; and

(2) publish and disseminate mail-management standards, guides, and instructions and establish and implement procedures for monitoring compliance with such standards, guides, and instructions.

(i) State agencies in Travis County shall:

(1) periodically submit to the governor and the legislative budget office reports of their progress in achieving the objectives and other revisions of the plan required by Subsection (g) of this section, including an analysis of savings projected from the improvements in mail management provided for in such revised plan;

(2) designate a person to be responsible for the development and implementation of mail-management programs for all offices and units of the agency; and

(3) review and consolidate mailing lists used by the agency to distribute publications and other materials issued by the agency.

(j) When two or more state agencies are providing common services for mail management, those agencies may designate a single agency to report on behalf of all agencies participating under the contract.

SECTION 2. This Act takes effect September 1, 1989.

SECTION 3. The importance of this legislation and the crowded condition of the calendars in both houses create an emergency and an imperative public necessity that the constitutional rule requiring bills to be read on three several days in each house be suspended, and this rule is hereby suspended.

Passed the Senate on April 10, 1989, by a viva-voce vote; passed the House on May 22, 1989, by a non-record vote.

Approved June 15, 1989.

Effective Sept. 1, 1989.

CHAPTER 779

S.B. No. 318

AN ACT

relating to the procedure for leasing space for state agencies.

Be it enacted by the Legislature of the State of Texas:

SECTION 1. Section 6.01, Article 6, State Purchasing and General Services Act (Article 601b, Vernon's Texas Civil Statutes), is amended to read as follows:

Sec. 6.01. In this article:

(1) "Space" means office space, warehouse space, laboratory space, storage space exceeding 1,000 gross square feet, or any combination thereof; but does not include aircraft hangar space, radio antenna space, boat storage space, vehicle parking space, or space to be utilized for less than one month for meetings, conferences, seminars, conventions, displays, examinations, auctions, or other similar purposes. ["Commission" means the State Purchasing and General Services Commission.

[(2) "State agency" means a board, a commission, a department, an office, or other agency of the state government.]

SECTION 2. Section 6.04, Article 6, State Purchasing and General Services Act (Article 601b, Vernon's Texas Civil Statutes), is amended to read as follows:

Sec. 6.04. In filling a request for space, the commission shall give [a] preference to available state-owned space [the most cost-effective method of filling the space]. The